

## City of Euharlee Council Meeting Minutes

November 1, 2011

Mayor Kathy Foulk called the meeting of November 1<sup>st</sup> 2011 to order, followed by the Pledge of Allegiance.

Lari Swinney called the roll with the following present: Mayor Kathy Foulk, Council Members William Eubanks, Sammy Carden, Steve Worthington and Joseph Turner. City Manager Trish Sullivan was present; however, City Attorney Boyd Pettit was absent.

**Old Business:** Approval of City Council Meeting Minutes for October 4, 2011. Council Member Steve Worthington made a motion to approve meeting minutes. Council Member Sammy Carden seconded the motion. The motion was carried unanimously.

### **Update on Fines and Forfeitures – Second Reading (Trish Sullivan):**

City Manager Trish Sullivan presented the second reading of proposed additions and adjustments to the Euharlee City Ordinance, including updates on speeding fines in School and Construction Zones. Council member Sammy Carden made a motion to approve the updates. Council member William Eubanks seconded the motion. The motion was carried unanimously.

### **New Business:**

#### **Euharlee History Museum – Mayor Kathy Foulk:**

Mayor Kathy Foulk presented the study being conducted by the students at West Georgia. At this time, they plan to allow the students to continue with their project.

#### **Approval of Asphalt Contract – Joe Cowan Park:**

Bid openings for phase two of the asphalt for Joe Cowan Park has commenced. Phase two includes the Accel/Deaccel Lane, Entrance Street and Parking Lot. Ron asked the bidders to break the quotes down into components of phases so that we can add and delete as needed for additional funds. Bartow Paving submitted the lowest bid. The graders are ready to meet with awarded bidder to begin the paving process. Council member Sammy Carden asked about the timing/scheduling of paving. How soon does this need to happen? Ron would like to have as many options as possible for flexibility of schedule. Council member Joe Turner commented that the Accel lane must be there and that should be the first part of the project. Council member Joe Tuner made a motion to approve the bid submitted by Bartow Paving for Phase Two of the asphalt contract. Council member Sammy Carden seconded the motion. The motion was carried unanimously.

### **Approval of Invoices/Change Orders related to Joe Cowan Park:**

Ron addressed the council with several updates and change orders for the Joe Cowan Park Project. The first change order is for the original easement with Atlanta Gas Light. This easement stemmed from the original engineering for the sprinkler and storm systems. Once the project started, they questioned the pipe that extends across the gas easement for erosion issues. They highly recommend we extend the pipe. Subsequently, they would like for the city to issue an amendment to the original encroachment agreement. The grading contractor also recommended that we extend the pipe at a cost of \$1200 to keep down the erosion. The second change order is for the undercutting at the soccer field. The third change order is from Nova Engineering. Upon disturbing the ground, they found that they needed to remove mud and replace it with solid soil with recommendations from NOVA Geo Engineering Co. The fourth change order is for additions and subtractions from Bartow County Water Dept for different materials and fire hydrant, which is mandatory for water service at the park.

Council member Steve Worthington made a motion to approve the amendment to the original encroachment agreement between The City of Euharlee and Atlanta Gas Light. Council member Joe Turner seconded the motion. The motion was carried unanimously.

Council member Sammy Carden made a motion to accept the change order for undercutting at the soccer field. Council member William Eubanks seconded the motion. The motion was carried unanimously.

Council member Sammy Carden made a motion to accept the change order from NOVA Engineering. Council Member Joe Turner seconded the motion. The motion was carried unanimously.

Council member Sammy Carden made a motion to accept the change order from Stephenson Engineering regarding the water service and invoice for payment for Dobson Drive launch site and monitoring at Joe Cowan Park. Council member William Eubanks seconded the motion. The motion was carried unanimously.

Council member Sammy Carden motioned to approve payment on the Wilbanks Invoice, and it was seconded by Steve Worthington. Motion was carried unanimously.

Council member Joe Turner raised questions about picnic tables at the Dobson Drive location as well as, fences and access. He is concerned about the amount of money the city will put in and the access the citizens of Euharlee may have to getting in to it. Ron will address this at the work session. An intergovernmental agreement is in place from the water dept. for boats to be launched at the site. Council member Joe Turner would like clarification as to how the City's money is applied to the boat ramp.

### **First Reading of Amendment to Zoning Ordinance 6.18.4 – Ron Goss**

The Planning and Zoning Commission has discussed and addressed the topic of donation boxes/drop boxes within the City Ordinances. For the past few months, they have researched this issue and conducted several discussions about it. This ordinance will be tailored to the community. It deals with accountability of the donation boxes, for maintaining them and where they can go. This ordinance will dictate the size and number of boxes. It will also address contact information and who owns that box, as well as permitting for the particular box. At the very least, a name and phone number should be associated with each box. Lastly, the ordinance would handle the cleanliness of premises. The intent of these drop boxes is good, but if they keep popping up, the Planning and Zoning Commission want to have something in place to manage them.

### **Update on DNR Trail Grant – Ron Goss**

As you know, The City of Euharlee was awarded a \$100,000 Trail Grant. The paperwork has been turned in to the state. The site has been reviewed and been accepted. However, one of the components of the grant was for restrooms at the trail head. The biggest challenge is finding space for the restrooms. At this point, based on state criteria, Ron hopes to have a drawing at the trail head, near the parking area to have a public restroom. That is the last thing that needs to be in place in order to move forward. Once that happens, the next step is for the city to engage Ron to seek engineers to do drawings and for professional services.

Council member Joe Turner asked if a restroom could serve the museum and the trail head. Ron said we are running out of places for septic fill lines. Ron asked if we could do it in the park area behind the Calaboose. That suggestion was turned down. They must be used for the trail head. Mayor Kathy Foulk asked if we could add an additional single bathroom and tie it into the museum septic tank. Council member Joe Turner asked about size of the septic tank. Joe also asked about converting the Cow Shed into a bathroom. Ron says it has to do with the volume. A small bathroom would be good for that side of the bridge. Council member Sammy Carden asked if they have designated a certain place for the bathrooms. Ron commented that they do not have many options.

**7:50 Joe Turner makes a motion to go to Executive Session. Sammy Carden seconded the motion. Motion carries unanimously. Council and Mayor convened in executive session to discuss personnel.**

**Council members return at 9:55pm – In Executive Session, there were no votes and no action taken.**

Marshall approached the council to ask for permission to hang the lights on the city buildings for the Christmas Parade on November 12<sup>th</sup>. Steve Worthington made a motion to give Marshall permission to hang lights on the city buildings. William Eubanks seconds the motion. The motion was carried unanimously.

**Meeting adjourned**